

POLICY REGARDING RENEWAL PERIOD BASED ON BIRTH MONTH

The Board is moving to a renewal period based on a licensee's birth month. Specifically, a licensee will be able to renew during the months prior to the last day of his or her birth month and must renew no later than the last day of his or her birth month.

We will begin this new policy January 1, 2016, such that licensees must renew by the end of their birth month in 2016 rather than by March 1 as currently required.

As for continuing education requirements, when the licensee renews in 2016, the licensee will attest to completing the requisite 17 hours during the calendar year for 2015. When the licensee renews in 2017, the licensee will attest to having completed the requisite 17 hours during the period of January 1, 2016 through the time of renewal in 2017. This is just a one-time policy to accommodate the necessary phase in of this new renewal period.

As for fees, generally licensees pay for 1 year of fees. For 2016, licensees will pay for the usual yearly fee to include the time from the last day of their birth month 2016 until their birth month in 2017; however, they will also need to pay the fee that accrues for the time of March 1, 2016, until their birth month in 2016. Late fees will be assessed after the last day of the birth month.